

COMMISSIONERS' MEETING MINUTES

October 11, 2016- 8:00 AM

Those present were:

Commissioner Terry Thompson
Commissioner Gary Weaver
Commissioner Kenny Schutte

Executive Director, Doyle Palmer
Administrative Assistant, Angela Davis

Guests: Stephen McFadden, Adams County Economic Development Director
Loren Wiltse, Adams County Planning Director

K. Schutte made a motion to approve the agenda, it was seconded T. Thompson and it was approved. K. Schutte made a motion to approve September 13 minutes it was seconded T. Thompson and it was approved. K. Schutte made a motion to approve the Voucher Report, T. Thompson seconded and it was approved.

D. Palmer reported the CIP is due to the state. It was discussed that there would be no project in 2017, in 2018 we would pay back the money owed back to the port we borrowed money from for the resealing project this year, 2019 there would be no project, 2020 we would spend approximately \$100,000 to reseal the runway, and then 2021 no project. K. Schutte made a motion to accept the CIP plan as presented above. T. Thompson second the motion and it was approved.

There was discussion held regarding the possibility of having a promoter hold drag races at the airport next year. It was decided to invite them to the next meeting to have them present their proposal.

It was reported the new tie downs do not have any chains or ropes currently attached. D. Palmer discussed tie downs with other airports and what most do is have them available in airport common areas (by the bathroom) for pilots to use at their own risk. Most pilots already have their own tie down to use.

D. Palmer reported that Betaseed has begun preparing land for building.

Storage needs at Bruce Water System was discussed. D. Palmer reported that A. Davis and he would be looking at what funding is available.

New waterlids are being ordered for some of the meters. It was also reported that the reader we currently have does not work on the new meters, and hopefully the company will have a machine developed next spring that will read both.

A discussion was held regarding the drains at the Othello Business Park. It needs to be done before anything can be started out there. Meiers has presented a contract in the amount of \$23,000 to do the engineering for the project this would include the writing the specifications for the bidding process and hiring a contractor. The project itself would fall beneath the \$300,000 threshold for competitive bid, so could go off of the small works roster. G. Weaver made a motion to hire Meiers to begin the engineering for the project, K. Schutte second the motion and it was approved.

D. Palmer discussed with the city possibly applying for a block grant for the sewer with the assistance of the grant writer hired by the Port. The City Manager seemed receptive to the idea.

WSDOT has proposed three options for the intersection at Highway 26 and Reynolds road now that the CBHA construction has developed a need. The first option would last a year, and would add turn lanes; a second option would be a signal and would be sufficient for about five years. The last option is the roundabout, would be a long term fix, and costs \$1.5 million. The city is requesting a letter stating we plan to develop that the property and what that would be. It was decided to hold off on the letter until there are more answers, such as what the monetary commitment would be to the port, and when sewer would be brought to our property so we can develop.

There will be a web conference at 1:30 10/11/2016 with an updated from brown and Caldwell regarding the wastewater project.

L. Wiltse presented a proposal to assist the Port in becoming its own SEPA agency. In order to be a lead agency, which the Port qualifies for, policies need to be in writing and adopted.

There being no further business the meeting was adjourned.



Terry Thompson, Chairman



Gary Weaver



Kenny Schutte



Attest: Angela Davis, Clerk